



KALU
Institute



MASTER'S IN INTERNATIONAL COOPERATION AND HUMANITARIAN AID

ONLINE PROGRAMME FOR COORDINATORS OF HUMANITARIAN PROJECTS



Humanitarians training humanitarians

www.kaluinstitute.org



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The world is plagued with armed conflicts, violence, chronic poverty and recurrent disasters affecting populations that need assistance and protection. Millions of people are currently being forced out of their homes, becoming refugees or migrants across countries and continents. On the other hand, for the organizations seeking to alleviate suffering and meet needs, insecurity and the lack of humanitarian space is, sadly, becoming a too common context where humanitarian workers have to operate.

To respond to these challenges, humanitarian workers should be trained to improve their skills on project management, protection, technical sectors or coordination, but also on the reaffirmation of ethics and the commitment with humanitarian principles.

The Master's in International Cooperation and Humanitarian Aid is a course developed by KALU Institute to train coordinators of projects. It covers all the aspects of the management of humanitarian projects.

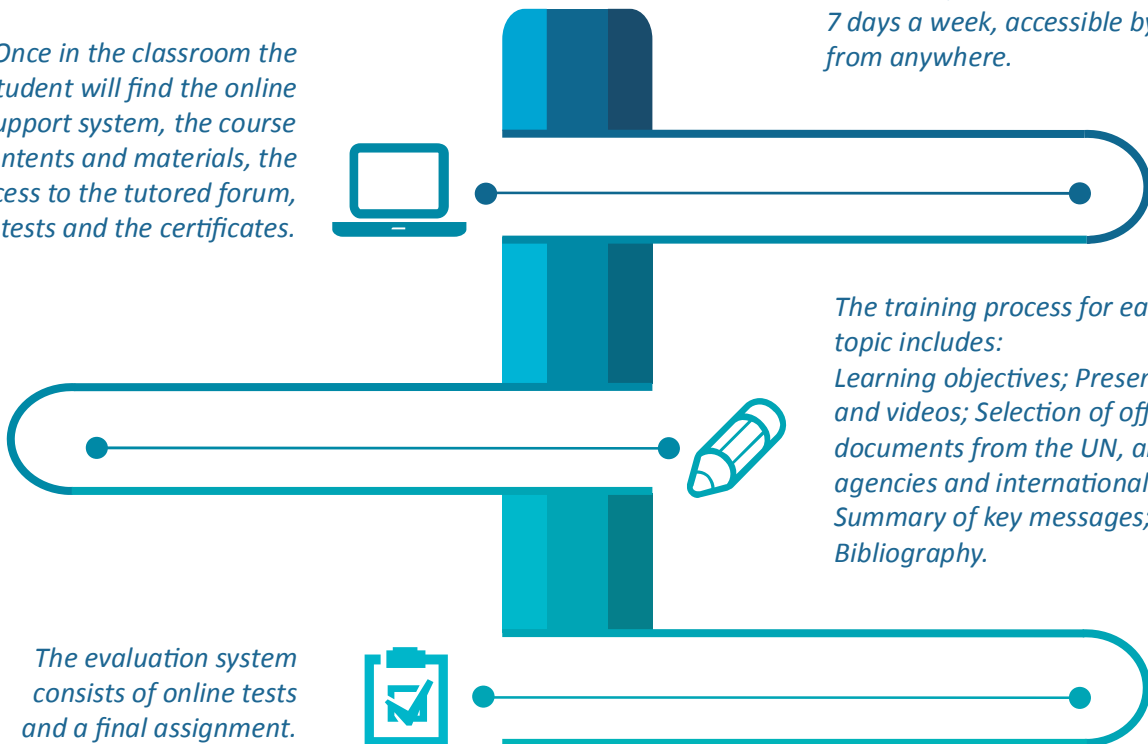
Methodology

Training materials are constantly being updated with new policies and trends, as those coming from the 2016 World Humanitarian Summit. Our teachers and tutors are experienced professionals in the field ensuring that Best Practices and Lessons Learnt are incorporated in the course and forums. Finally, the master is also enriched with the inputs from our own students coming from a great variety of countries, institutions and professional backgrounds.

Once in the classroom the student will find the online support system, the course contents and materials, the access to the tutored forum, the tests and the certificates.



Learning takes place in a Virtual Classroom, available 24 hours a day, 7 days a week, accessible by internet from anywhere.



*The training process for each of the topic includes:
Learning objectives; Presentations and videos; Selection of official documents from the UN, aid agencies and international donors; Summary of key messages; Bibliography.*

The evaluation system consists of online tests and a final assignment.



Forum discussion supported by humanitarian experts.

Competences



General



- Reaffirm the belief in the humanitarian imperative.
- Recognize the origin, legal foundations and technical norms of the modern humanitarian action.
- Manage projects according to the administrative norms of different donors.
- Know the effects of disasters and poverty and the current tendencies for addressing them.
- Propose solutions to support people affected by poverty, war or other disasters.

Specific



- Conduct needs evaluations.
- Define technical activities.
- Prepare Projects proposals and concept papers
- Manage funds from institutional donors.
- Report writing.
- Produce guideline and methodological documents.
- Office management, administration and finance.
- Supervise the work of technical teams.
- Apply international standards and guidelines.

Professional Roles

- Coordinator of interdisciplinary teams.
- Project manager.
- Technical advisor.

Teaching Staff



Alberto Martos



Carlos Afonso



Ana Urgoiti



Karin Michotte



Beatriz Gonzalez de Suso



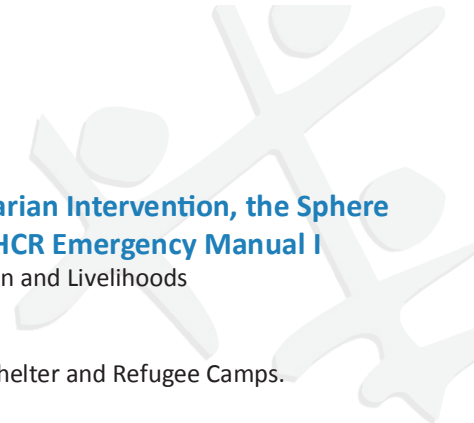
Amélie Gouiffes



Gregory Bulit



Victoria Fontan



Let's talk about solidarity

- Wealth and poverty
- Development: Theories and Measurement
- Cooperation strategies
- Voluntary work
- The World Bank and the Poverty-Reduction Strategies
- Governance and Development

Project Management I: Logical Framework Approach

- The Logical Framework Approach
- The Project Cycle, Indicators and External Factors
- The European Union Project Cycle Management Manual and other manuals Cycle Management Manual and other manuals

Project Management II: Project Management and Implementation

- Accountability
- Needs Assessment
- Abbreviated Project Documents
- Monitoring the emergency project by means of Reports
- Monitoring long term projects by means of AOPs and Reports
- Coordination: Coordination of Activities & Coordination among Institutions
- Fundraising
- Methodological Documents
- Film Forum: The Yugoslav Wars

Project Management III: Missions and Offices in the field

- Administration and budgeting: Administrative regulations of an international donor & European Union Humanitarian Aid project contract management regulations - ECHO FPA
- Human Resources Management
- Staff security in field operations and conflict zones
- Logistics

Disasters and risk management

- Natural disasters as global phenomena
- The reduction of risk as a necessary approach
- Types of disasters
- Learning to Manage Disasters

Sectors of Humanitarian Intervention, the Sphere Project and the UNHCR Emergency Manual I

- Food Security, Nutrition and Livelihoods
- Public Health
- Water and Sanitation
- Design of temporary shelter and Refugee Camps.

Sectors of Humanitarian Intervention, the Sphere Project and the UNHCR Emergency Manual II

- Cash transfer
- Humanitarian Protection
- Advocacy
- Education in emergencies

Ethics in humanitarian work and in development cooperation

- Humanitarian identity and basic humanitarian principles
- Evolution of humanitarian principles
- Codes of Conduct
- Other initiatives to improve humanitarian

The international legal framework

- Origin of current humanitarianism and international legal framework for humanitarian action
- International Human Rights Law
- International Humanitarian Law
- Legislation on refugees and internally displaced people, and Disaster response legislation
- Film Forum: The origins of current Humanitarianism, the creation of the Red Cross and International Humanitarian Law

Gender and cross cutting approaches

- Introduction to a gender-sensitive approach
- Gender in Projects and Programmes
- Environmental issues
- Rights based programming
- Childhood and Youth
- Disabilities
- Building local capacities

